**CHIEF OF TRAINING**

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| Rank: CPO2 | Abbreviation: Trg Chief |

PO1

The Trg Chief is responsible for assisting the TrgO in ensuring the Mandatory, Complementary, and Optional Training programs proceed at the local and inter-corps level in accordance with applicable QSPs, orders, and documentation.

The Trg Chief reports to the TrgO, 1 RCSCC NELSON.

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| Direct Reports:   * N/A | Indirect Reports:   * PhasePOs |

General:

* Set a high standard of personal dress, drill, and deportment within the unit, leading by example
* Maintain a positive relationship with all senior and junior cadets.
* Ensure all cadets adhere to orders and policies. This includes maintaining a good understanding of the Corps Standing Orders.
* Plan and organize unit activities and assist in the planning and preparations of training as required.
* Attend and participate in all training or activities or notify the TrgO of expected absences or reasons not to participate.
* Be punctual and prepared for training activities, including assigned lessons.

Training:

* Understanding of the Phase Level QSPs and IGs.
* Meeting with the TrgO weekly for messages and instruction.
* Liaising with the RPO to ensure all departmental needs are meet.
* Communicate training staff concerns to the Cox’n as required.
* Ensure all classrooms are equipped with required equipment (i.e. chairs/tables) during training activities.
* Ensure that weekly training is organized and conducted in a efficient manner. This includes ensuring that all instructor positions are filled, and each staff cadet is prepared.
* Supervise weekly training, and ensure that all cadet instructors are on task, whether instructing or free.
* Any other duties as assigned by the TrgO or higher authority.